# Grand Erie District School Board

**Education Centre:** 349 Erie Avenue, Brantford, Ontario N3T 5V3

1-519-756-6301 | [www.granderie.ca](http://www.granderie.ca) | [international@granderie.ca](mailto:international@granderie.ca)



**International Student Program**

**Guide, Application, and Agreement 2025-2026**

For NEW and RETURNING International Students

Please review all information in this guide and complete, sign, and submit all required forms and documents to Grand Erie District School Board (Grand Erie) International Student Program (ISP) Office at: [**international@granderie.ca**](mailto:international@granderie.ca)

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| **STEPS TO APPLY** |

**STEP 1 – Submit Application, Participation Agreement and Transcripts/School Records & Pay Application Fee**

1. Complete the International Student Program (ISP) Application and ISP Participation Agreement and submit, along with official Transcripts/School Records to the ISP Office at: [international@granderie.ca](mailto:international@granderie.ca)
2. Make payment to the Grand Erie District School Board (Grand Erie) of the non-refundable Application Fee of CAD$300 via Flywire [Landing Page](https://landing-pages.flywire.com/landing/GrandErieSchoolDistrict)

**STEP 2 – Receive an Official Letter of Acceptance and Apply for a Canadian Study Permit/Visa**

1. If accepted to study at Grand Eire, you will receive an Official Letter of Acceptance, a receipt for the payment of the ISP Application Fee, and an invoice for the full tuition fee which is to be paid at least one (1) month prior to starting school.
2. Use these documents to apply for a study permit from Immigration, Refugees, and Citizenship Canada (IRCC) if applicable. Visit [Studying in Canada as a minor - Canada.ca](https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/prepare/minor-children.html)
3. Once your study permit is approved, contact Grand Welcome Centre to schedule an intake appointment and English assessment. Email: [welcome@granderie.ca](mailto:welcome@granderie.ca)

**STEP 3– Apply for Homestay, Custodianship, and Medical Insurance**

Once you receive the Letter of Acceptance, apply to our designated and recommended service provider, MLI Homestay, for them to find an appropriate host family; assign a custodian if you are 18 years of age or under; and assist you in obtaining mandatory Canadian health insurance for the period of study. Contact [Grand Erie District School Board - MLI Homestay](https://www.mlihomestay.com/grand-erie-district-school-board-html/)

If the student’s family chooses not to have MLI Homestay provide the homestay and custodianship services, it will be the family’s responsibility to arrange the appropriate services. It will also need to ensure the student is adequately covered by Canadian health insurance and provide proof of this medical insurance to Grand Erie.

**STEP 4 – Pay Tuition Fee and Receive a Final Receipt**

1. Pay tuition fee to Grand Erie District School Board via Flywire [Landing Page](https://landing-pages.flywire.com/landing/GrandErieSchoolDistrict)
2. Once full payment of tuition is made, you will receive a final receipt.

**STEP 5 – For NEW Students Only -- Arrive and attend an Intake Appointment at the Grand Welcome Centre**

Arrive in Brantford, Ontario the week prior to the start of a new semester or term.

Attend your intake appointment at the Grand Welcome Centre to have your school placement confirmed, and have your following documents reviewed:

* Valid passport, study permit, and/or visa (if applicable)
* Original Letter of Acceptance and original final receipt indicating fees have been paid in full
* Official school transcripts/records for current and past year, in English. If translated, have notarized
* Official immunization record
* Proof of health Insurance coverage effective in Canada for the period of study
* If 18 years of age or under, the notarized custodial documents (one from the parents and one from the Canadian custodian)

**For RETURNING Students Only** -- **Arrive and forward updated documents to the ISP Office**

Arrive in Brantford, Ontario the week prior to the start of a new semester or term.

No need to visit the Grand Welcome Centre for an intake appointment; just forward a copy of the documents listed above to the (ISP) Office at [international@granderie.ca](mailto:international@granderie.ca). Start school with your new timetable.

**STEP 6 -- For NEW Students Only -- Go to the School**

After your Grand Welcome Centre intake appointment, a teacher will escort you to your school. If in Secondary School, the teacher will accompany you to meet with the school’s Academic Counsellor to discuss course selections and receive a timetable to start classes.

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| **SCHOOL PLACEMENT** |

There are two considerations for determining school placement:

1. How much ESL support is needed

**Elementary school (K-8):** All schools have ESL support from a visiting and qualified ESL teacher to support the students and the teachers. Nine (9) Elementary schools, specifically, have a greater level of support for English Language Learners

Visit the Grand Erie ISP website [Grand Erie Schools for International Students](https://www.granderie.ca/programs-services/international-programs/academics/grand-erie-schools-for-international-students) for school profiles.

**Secondary school (9-12):** North Park Collegiate and Pauline Johnson Collegiate, both located in Brantford, offer ESL credit courses delivering daily support. Brantford Collegiate, in Brantford, offers ESL support from a visiting and qualified ESL teacher to support the students and the teachers.

Visit the Grand Erie ISP website [Grand Erie Schools for International Students](https://www.granderie.ca/programs-services/international-programs/academics/grand-erie-schools-for-international-students) for school profiles.

1. Home Address in Brantford

There is a boundary system at Grand Erie; therefore,

1. A student will be placed into the school associated with the homestay address, or
2. A student may request the school they wish to attend, and then request a homestay within the school boundary, if available.

*Please note: Grand Erie reserves the right to determine the final school placement for any student.*

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| **CUSTODIANSHIP FOR MINORS** |

**What is a Custodian?** A custodian must be named for any student 18 years of age and under and living in Ontario without their parent/legal guardian. The custodian must be at least 19 years of age and a citizen or permanent resident of Canada who is residing within a reasonably close distance to the student in case of emergency.

**What Custodial Documents are Required?** Obtain the two (2) required documents from the Grand Erie ISP website. Page 1 must be signed by the custodian and notarized in Canada. Page 2 must be signed by the parents/legal guardians and notarized in the home country. Both original pages must then be presented to the Grand Welcome Centre upon arrival.

**Who Provides Custodianship**? Grand Erie does not provide custodianship services; however, it is partnered with MLI Homestay who is highly experienced at providing this service. Visit: [Grand Erie District School Board - MLI Homestay](https://www.mlihomestay.com/grand-erie-district-school-board-html/) portal for detailed information and to apply for custodianship. The choice of custodian is the sole responsibility of the student’s parents.

If the student’s family chooses not to use the services of MLI Homestay, the family will be responsible for appointing an appropriate custodian.

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| **HOMESTAY** |

Grand Erie does not provide homestay services; however, it is partnered with MLI Homestay who is highly experienced at providing homestay placement and monitoring services with nurturing families. Visit [Grand Erie District School Board - MLI Homestay](https://www.mlihomestay.com/grand-erie-district-school-board-html/) portal for detailed information and to apply for homestay.

**What are the Roles & Responsibilities of the MLI Homestay Team?**  Acting on behalf of the parents, the MLI Homestay Team provides for the care and support of the student, including, but not limited to:

* Assisting with pre-arrival, such as booking appointments, arranging homestay, health insurance, airport transportation, etc.
* Assisting with arrival, such as attending appointments with the student, bringing documents to the Grand Welcome Centre, getting the student signed in at school, buying a cellphone, opening a bank account, etc.
* Acting as the official contact for Grand Eire in all matters related to the student, such as consent for school programs and activities, parent-teacher interviews, managing student attendance, forwarding school reports to parents, etc.
* Assisting with any adjustment issues at school or homestay or medical concerns while communicating with parents, advising of any change in homestay or custodianship, ensuring study permit and medical insurance are maintained, etc.
* Be readily available 24/7 in case of emergency. If there is a need to be away from the Brantford area for more than 2 hours, arrange for an emergency contact person and notify the school.

If the student’s family chooses not to use the services of MLI Homestay, the family will be responsible for arranging an appropriate homestay.

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| **HEALTH INSURANCE** |

Health Insurance coverage effective in Canada is mandatory for a student for the period of enrolment at Grand Erie. It is the responsibility of the student’s family or custodian to purchase and maintain adequate insurance.

Grand Erie does not provide Health Insurance; however, it is partnered with MLI Homestay who can assist you in obtaining this insurance. Visit [Grand Erie District School Board - MLI Homestay](https://www.mlihomestay.com/grand-erie-district-school-board-html/) portal for detailed information and to apply for health insurance.

If the student’s family chooses not to use the services of MLI Homestay, the family will be responsible for arranging adequate Canadian health insurance. Two popular providers for students are GuardMe and Study Insured.

Proof of health insurance is to be provided at your Grand Welcome Centre intake appointment.

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| **IMMUNIZATION RECORD** |

A current immunization record is to be provided, preferably translated to English. It is important for all immunizations to be up-to-date. Grand Erie Public Health has the authority to remove a student from school if a breakout of a communicable disease occurs as it would not be safe for the student to remain in school if the student has not been immunized.

For a schedule in English of immunizations required, visit: [Ontario's routine immunization schedule | ontario.ca](https://www.ontario.ca/page/ontarios-routine-immunization-schedule#section-3)

For a list of required immunizations in other languages, visit: [Vaccines for children at school | ontario.ca](https://www.ontario.ca/page/vaccines-children-school#section-10)

The official immunization record as per above is to be provided at your Grand Welcome Centre intake appointment upon arrival.

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| **TRANSCRIPTS/SCHOOL RECORDS** |

A copy of the official school transcripts (for secondary school) or the official school records (for elementary school), in English and for the current and past year, are to be provided along with submission of the Student Application Form. If these records were translated to English, they must be notarized. This allows Grand Erie to assess what grade level in which the student will be placed and provides information required for and noted on the Letter of Acceptance for IRCC to issue the study permit.

The originals or notarized copies of the official school transcripts (for secondary school) or official School Records (for elementary school) as per above are to be provided at your Grand Welcome Centre intake appointment upon arrival.

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**INTERNATIONAL STUDENT PROGRAM**

**FEES SCHEDULE 2025-2026**

**FOR NEW AND RETURNING STUDENTS**

Email: [international@granderie.ca](mailto:international@granderie.ca)

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| **APPLICATION AND TUITION FEES** | | | | |
|  | Application  Fee | | Secondary  Tuition Fee  Gr 9-12 | Elementary  Tuition Fee  Gr K-8 |
| Full year/2 semesters (10 mos.) Sep-Jun | 300 | | 13,600 | 12,700 |
| Half year/1 semester (5 mos.) Sep-Jan or Feb-Jun | 300 | | 6,800 | 6,350 |
| Summer credit course (month of July) | 100 | | 1,900 | n/a |
| Short-term stay monthly (<5 mos.) | 300 | | 1,450  per month | 1,300  per month |
| Transcript validation if required | n/a | | 275 | n/a |
| Fees are shown in CAD$ and are subject to change without notice. Application Fee is non-refundable.  The Letter of Acceptance is sent by email after payment of the Application Fee and review of transcripts/school records. If a 3-day courier service is requested, $100 fee will apply. | | | | |
| **STUDENT SUPPORT SERVICES** | | | | |
| Grand Erie District School Board is partnered with  MLI Homestay for delivery of its  International Student Program Support Services  Please follow the link below to obtain detailed information on their services, their fees, and to apply for  support services  [Grand Erie District School Board - MLI Homestay](https://www.mlihomestay.com/grand-erie-district-school-board-html/) | | **Support Services offered:**  Homestay placement  Homestay monitoring  Custodianship for minors  Emergency support 24/7  Parental communications  Airport transfer  Medical insurance | | |

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| **REFUND POLICY** |

**All requests for refunds must be made in writing and sent to the International Student Program (ISP) Office at** [**international@granderie.ca**](mailto:international@granderie.ca)

**Full Tuition Refunded**

IF IRCC does not approve a study permit. Must provide the original rejection letter and the original Letter of Acceptance issued by Grand Erie.

**Full Tuition Refunded less Administrative Fee of $500**

IF the student is issued a Letter of Acceptance and then withdraws in writing before the start of the program. Must provide the Letter of Acceptance issued by Grand Erie.

**2/3 Tuition Refunded less Administrative Fee of $500**

IF the student starts the program and then withdraws within 30 calendar days from the start of the program.

**Pro-rated Tuition Refunded**

IF the student changes immigration status to Permanent Resident during the term covered by the tuition fees paid.

**No Tuition Refunded**

IF the student begins the program and then withdraws any time after 30 calendar days from the start of the program, except for an approved extenuating circumstance (e.g., family emergency, medical issue requiring a student’s exit in the 1st Semester, in which case, a refund of 2nd semester fees only will be granted, less an Administrative Fee of $500.

IF the student is found to be in violation of school policies and procedures and is asked to withdraw from the program.

IF the student changes immigration status (to something other than Permanent Resident) during the term covered by the tuition fees paid.

IF the student is asked to leave for unacceptable behaviour or a failure to adhere to the terms and conditions of the Identified Homestay Provider.

IF there is a period of school closure that is out of the school board’s control (e.g. labour dispute, inclement weather, etc.)

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| **PAYMENT METHODS** |

Please pay your fees to Grand Erie District School Board via Flywire [Landing Page](https://landing-pages.flywire.com/landing/GrandErieSchoolDistrict)

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**INTERNATIONAL STUDENT PROGRAM**

**APPLICATION**

To be completed by NEW and RETURNING students

to Grand Erie District School Board

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| **Date of Application** | | | **DAY** | | | | | | **MONTH** | | | | **YEAR** | | |
| Application deadline **May 31** for September start OR **November 30** for February start.  *Late applications may be accepted based on availability of school space and homestay.* | | | | | | | | | | | | | | | |
| **STUDENT’S INFORMATION** | | | | | | | | | | | | | | | |
| I am a NEW student  I am a RETURNING student | | | | | | Gender  male female other | | | | | Student’s email address | | | | |
| Last Name (family name) | | | | First Names | | | | | | | English Name (if applicable) | | | | |
| Date of Birth  (dd/mm/yyyy) | Age | Citizenship | | | | | Country of Birth | | | First Language | | Telephone in home country (incl. country & area code) | | | |
| Name of Last School Attended | | | | | Country | | | | | City | | | | | Grade |
| Level of English | | | | | Beginner | | | | | Intermediate | | | | Advanced | |
| **PARENT(S)/CAREGIVER(S) INFORMATION** | | | | | | | | | | | | | | | |
| Street Address | | | | | | | | City | | Province | | Country | | | Postal Code |
| Parent 1 – Primary (last name / first name(s) | | | | | | | | | Parent 2 (last name / first name(s) | | | | | | |
| Parent 1 – Primary (incl. country & area code) | | | | | | | | | Parent 2 (incl. country & area code) | | | | | | |
| Parent 1 – Primary (email address) | | | | | | | | | Parent 2 (email address) | | | | | | |

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| **PROGRAM DURATION** | | | | | | | | | | |
| Secondary School: Grades 9-12 (14-17 yrs) | | | | | | | Elementary School: JK-Grade 8 (4-13 yrs) | | | |
| September Entry | Full Yr (10 mos)  September thru June | | | | | | 1 Semester/Term (5 mos)  September thru January | | | |
| February Entry | 1 Semester/Term (5 mos)  February thru June | | | | | | Half Yr + Full Yr (5 mos + 10 mos)  February Yr 1 thru June Yr 2 | | | |
| Custom Entry for Short-Term | Less than 5 mos | | | | | | Month \_\_\_\_\_\_\_\_\_\_\_\_ thru Month \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **SCHOOL PLACEMENT INFOR­­­MATION** | | | | | | | | | | |
| **I am NEW To Grand Erie**  I request a secondary school with ESL classes taught by a teacher  North Park Collegiate  Pauline Johnson Collegiate  I request a secondary school with regular visits by an ESL teacher  Brantford Collegiate Institute  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  I request an elementary school with regular visits by an ESL teacher  Agnes G. Hodge Public School  Belleview Public School  Branlyn Community School  Caledonia Centennial Public School  Central Public School  Cobblestone Elementary School  Edith Monture Elementary School  Walter Gretzky Elementary  Woodman-Cainsville School | | | | | | | | **I am RETURNING to Grand Erie**  I will be returning to my previous school  School name:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| List three (3) specialized programs and/or extra-curricular activities/sports in which you have an interest. | | | | | | | | | | |
| 1. | | | | 2. | | | | | 3. | |
| **HOMESTAY and CUSTODIANSHIP INFORMATION** | | | | | | | | | | |
| Your Homestay is the host family you will be living with while studying at Grand Erie District School Board (Grand Erie). Your Custodian is the person designated by your parents to be responsible for you while studying at Grand Erie.  If you have not already contacted our designated and recommended Homestay and Custodianship provider, MLI Homestay (MLI), please make your arrangements now at:  [mlihomestay.com/grand-erie-district-school-board-html](https://granderie-my.sharepoint.com/personal/kerri_harrison_granderie_ca/Documents/EXECUTIVE%20ASSISTANT/TEMPLATES/mlihomestay.com/grand-erie-district-school-board-html)  If you choose not to use our designated and recommended homestay and custodianship provider, MLI, please provide the names and contact information for these persons below. | | | | | | | | | | |
| Host Family Last Name | | | First name(s) | | | | | | Address | |
| Telephone | | | Email | | | | | | Relationship to Student | |
| Custodian Last Name | | | First name(s) | | | | | | Address | |
| Telephone no. | | | Email | | | | | | Relationship to Student | |
| ***Please note that your homestay address must fall within the designated school boundary.*** | | | | | | | | | | |
| **HEALTH INSURANCE COVERAGE IN CANADA** | | | | | | | | | | |
| You are required to have adequate health insurance coverage in Canada for the period of enrolment at Grand Erie. Please contact our designated and recommended homestay and custodianship provider, MLI, at [mlihomestay.com/grand-erie-district-school-board-html](https://granderie-my.sharepoint.com/personal/kerri_harrison_granderie_ca/Documents/EXECUTIVE%20ASSISTANT/TEMPLATES/mlihomestay.com/grand-erie-district-school-board-html)to assist you in purchasing appropriate insurance.  If you choose not to use our and recommended homestay and custodianship provider, MLI, to assist with health insurance coverage, please provide proof of insurance at Grand Erie District School Board Welcome Centre (Grand Welcome Centre) appointment, if you are NEW to Grand Erie, or forward it to the International Student Program (ISP) Office at [international@granderie.ca](mailto:international@granderie.ca) if you are a RETURNING student.  **Please check** | | | | | | | | | | |
| **STUDENT’S HEALTH INFORMATION** | | | | | | | | | | |
| Check all health conditions that apply  learning disability  allergies  medical  mental health  take medications | | | | | For any box checked, please provide details and/or medications | | | | | |
| **RELEASE OF INFORMATION** | | | | | | | | | | |
| Parent(s)/Caregiver(s) have the legal right to receive school progress reports for minors. **Please check** | | | | | | | | | | |
| **SERVICE PROVIDER (AGENT) INFORMATION if Applicable** | | | | | | | | | | |
| A Service Provider (Agent) is a registered business organization chosen by the family that has referred the student to Grand Erie to study and is providing initial and on-going support services to the student/family.  If you have been referred by an agent, please provide the agent contact information below: | | | | | | | | | | |
| Agent Company Name | | | | | | Agent Contact Name | | | | |
| Street Address | | | | | | City | | | | |
| Province | | Country | | | | | | | | Postal Code |
| Telephone (include country & area code) | | | | | | Email | | | | |
| **ACKNOWLEDGMENT AND SIGNATURES** | | | | | | | | | | |
| I confirm that I have provided true and accurate information in each section of this application as well as in any other documents submitted in support of this application. | | | | | | | | | | |
| Signature of Student (if Gr.8 – age 13 yrs or older) | | | | | | | | | | Date |
| Signature of Parent/Caregiver | | | | | | | | | | Date |

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| **SUBMIT APPLICATION** |
| 1. Complete and sign this International Student Program Application form. 2. Read and sign the International Student Program Participation Agreement. 3. Gather your current and previous year of school transcripts/reports and if not in English, have translated and notarized. 4. Submit all of the above documents to the ISP Office at Grand Erie at [international@granderie.ca](mailto:international@granderie.ca) 5. Make payment of the non-refundable Application Fee to Grand Erie District School Board of CAD$300 via Flywire [Landing Page](https://landing-pages.flywire.com/landing/GrandErieSchoolDistrict)   Pay the full tuition fees at least 1 month prior to arriving in Canada and registering for school.   1. Once your submission has been received, reviewed, and accepted and your Application Fee received, Grand Erie will issue an Official Letter of Acceptance to be used by you to apply to the IRCC for a Canadian Study Permit. |

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**International Student Program**

**Participation Agreement**

This document outlines the agreement for participation in the International Student Program (ISP) of Grand Erie District School Board (*Grand Erie*) including student acceptance terms, obligations, and parental consent requirements. It covers:

1. School and Program Placement
2. Health Insurance
3. Assumption of Risk
4. Extracurricular Activities
5. Dispute Resolution
6. Personal Information Handling
7. Use of Websites and Video-Conferencing Software
8. Refund Policy
9. Release of Claims
10. Compliance Expectations
11. Termination Conditions

This document creates a legally binding agreement for participation in *Grand Erie*’s ISP. It sets out the terms and conditions on which the student is accepted into the program and the obligations of that student and his/her family.

**Parent/Legal Guardian**: Please review this document very carefully and initial on Page 2 and 3 in this document and you and your child (Grade 8 and older) must sign and date on Page 5 in this document.

*SCHOOL AND PROGRAM PLACEMENT*

*Grand Erie* reserves the right to determine the final school and program placement of the international student taking into account space availability and the appropriate program for the student based on *Grand Erie*’s assessment.

*HEALTH INSURANCE*

The student is required to be covered by adequate health insurance for the period(s) of enrolment in *Grand Erie*. This coverage is obtained through MLI HOMESTAY with which *Grand Erie* is partnered. If the coverage lapses due to failure to maintain or cancellation, *Grand Erie* is not responsible for any loss or damage suffered by the student as a result.

*ASSUMPTION OF RISK*

I understand that there are risks associated with my child enrolling in *Grand Erie* and that my child will not be under constant supervision. I voluntarily assume the risk that my child may suffer illness, injury or another emergency and agree that I will not bring any claims against *Grand Erie* or any of its employees for any injury suffered by my child while participating in the ISP.

*EXTRA-CURRICULAR ACTIVITIES*

I understand that the student may wish to participate in extracurricular activities such as sports teams, field trips, or school clubs. I give my permission for the student to participate in such extracurricular activities if the Custodian in their discretion considers such activity appropriate. Participation in typically high-risk activities such as skiing or boating will require the Parent’s/Legal Guardian’s consent.

*DISPUTE RESOLUTION*

I agree that any dispute arising under the interpretation, application, or performance of this agreement or in any way arising out of my child’s participation in *Grand Erie*’s program will be resolved in an Ontario court and I agree that I will not bring proceedings in any other court or jurisdiction and irrevocably agree to the jurisdiction of Ontario courts.

*PERSONAL INFORMATION HANDLING*

Personal health information will be collected on the Student Application to assist *Grand Erie* in supporting the student within its means.

Personal information collected by *Grand Erie* in day-to-day school activities may include images of identifiable students including class photos, individual photos, sporting, and special event photos. It is customary in *Grand Erie* to publish student names and/or photographs of students commemorating events or promoting or celebrating participation in various educational, sports and cultural activities.

The above information and any other correspondence relating to registration and attendance at any *Grand Erie* program is collected under the authority of s.170, s.190, s.264 and or s.265 of the Education Act and Sabrina’s Law and in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and the Personal Health Information Protection Act (PHIPA).

The information will be used in the Ontario Student Record (OSR) and for registration, administrative, communication, educational and reporting purposes. The information may be shared with other educational support workers employed by *Grand Erie* or with other employees to carry out their job duties or with providers of student transportation or childcare.

In addition, the information may be used for matters of health and safety or discipline and is required to be disclosed in compelling circumstances or for law enforcement or in accordance with any other Act. Medical information will be shared with those transporting students to ensure their health and safety.

□ I agree to the use of my and my child’s personal information for purposes consistent with the above.

**Parent/Legal Guardian to initial here \_\_\_\_\_\_\_\_**

*STUDENT E-MAIL ADDRESSES AND VIDEO-CONFERENCING SOFTWARE*

Students are expected to use their *Grand Erie*-assigned email address and follow teacher guidelines when using website applications. Students may also be asked by *Grand Erie* to use video-conferencing software such as MS Teams, Zoom, Facetime, etc. for assessment and student orientation purposes.

□ I agree to the use of websites and video-conferencing software consistent with the above.

**Parent/Legal Guardian to initial here \_\_\_\_\_\_\_\_**

*REFUND POLICY*

Request for a refund must be made in writing to the ISP Office at [international@granderie.ca](mailto:international@granderie.ca)

Full Tuition Refunded:

If the Immigration, Refugees and Citizenship Canada (IRCC) does not approve a study permit. **Parent/Legal Guardian:** Must provide the original rejection letter and the original Letter of Acceptance to be considered for a refund.

Full Tuition Refunded less Administrative Fee of $500:

Student is issued a Letter of Acceptance and then withdraws in writing before the start of the program. **Parent**/**Legal Guardian** provides the Letter of Acceptance issued by Grand Erie.

Two-Thirds (2/3 or 67%) Tuition Refunded less Administrative Fee of $500:

Student starts the program and then withdraws within 30 calendar days from the start of the program.

Pro-rated Tuition Refunded:

Student changes immigration status to permanent resident during the term covered by the tuition fees paid.

No Tuition Refunded

1. Student begins the program and then withdraws any time after 30 calendar days from the start of the program, except for an approved extenuating circumstance (e.g., family emergency, medical issue requiring a student’s exit in the 1st Semester, in which case, a refund of 2nd semester fees only will be granted, less Administrative Fee of $500.
2. Student is found to be in violation of school policies and procedures and is asked to withdraw from the program;
3. Student changes immigration status (to something other than permanent resident) during the term covered by the tuition fees paid;
4. Student is asked to leave as a result of unacceptable behaviour or a failure to adhere to the terms and conditions of the Identified Homestay Provider.
5. School closure period out of *Grand Erie’s* control (e.g. labour dispute, inclement weather, etc.).

*RELEASE OF CLAIMS*

I waive and release all claims against *Grand Erie* for the injury, loss, damage, accident, delay or expense resulting from my child’s participation in *Grand Erie*’s ISP. I also release *Grand Erie* and agree to indemnity it, with regard to any financial obligations or liabilities that *Grand Erie* may incur as a result of claims by others, or that my child may personally incur, or any damage or injury to the person or property of others that my child may cause while participating in the ISP.

I understand that *Grand Erie* is not responsible for any loss or injury suffered by my child or me. If my child becomes ill or incapacitated, *Grand Erie* may take such actions as it considers necessary, including securing medical treatment and transporting my child home at his or her own expense. I release *Grand Erie* from all liability related to such actions.

I understand that failure or inability for my child to comply with the academic and behavioural expectations and *Grand Erie* rules set out in this agreement will result in my child being placed on Academic Probation, school contracts and *Grand Erie*-based performance contracts. Additionally, I understand that my child’s participation in the ISP may be terminated at the discretion of the Managers of the ISP without any refund of fees and that my child may be sent home at my expense if he or she does not adhere to *Grand Erie* rules, standards, and instructions as set forth in the schools’ student code of conduct, *Grand Erie* policies and this agreement.

I agree that *Grand Erie* is not liable for any loss suffered by my child or me as a result of any labour dispute may affect the delivery of an educational program.

*COMPLIANCE EXPECTATIONS*

a. Must comply with the laws of Canada and Ontario;

b. Must comply with the school and *Grand Erie* rules, policies and code of conduct;

c. Must comply with the *Grand Erie* *Acceptable Use of Technology and Student Code of Conduct* agreement policies;

d. Must comply with the terms of this International Student Participation Agreement;

e. Must not use, be in possession of or distribute any drugs or alcohol;

f. Must advise *Grand Erie* immediately of any change in address/homestay via a parent, legal guardian or custodian;

g. Must advise *Grand Erie* immediately of any change in custodianship via a parent,

legal guardian or custodian;

h. Must attend all registered classes in the ISP, unless unable by

reason of short-term illness or injury to do so and must communicate reason for absence via a parent, legal guardian or custodian for any absences;

i. Must participate in classes and complete all homework/course requirements as assigned;

j. Must maintain an up-to-date Immigration, Refugees and Citizenship Canada (IRCC) study permit if the program requires it;

k. Must not capture any person’s likeness without prior knowledge and consent, including video, photographs and audio recordings;

l. Must not drive a motor vehicle or operate a motorcycle or motor scooter or other motorized form of transportation, including watercraft, unless as part of the school-based Driver’s Education Course; and to not purchase, rent or otherwise arrange for the use of any such object.

I represent to *Grand Erie* that:

a. My child has no history of engaging in criminal behaviour or sexual misconduct;

b. My child has no known history of any social, emotional, behavioural or health-related problems that could affect their successful participation in the ISP;

c. I know of no reasons why my child cannot successfully participate.

*TERMINATION CONDITIONS*

I agree that *Grand Erie* may end this agreement at any time, without notice and without refunding any program fees paid and may dismiss my child from the ISP if:

a. Any information in my child’s application for admission is untrue; including any undisclosed illness, medical or mental health conditions or undisclosed educational needs;

b. My child breaches any of the obligations set out above;

c. My child is unable to perform or is not performing to a reasonable academic standard (grade average of less than C or equivalent and/or is unable to perform or is not performing to age-appropriate behavioural standards.

I understand that failure for my child to comply with all of the above will result in my child being placed on academic probation, school contracts and *Grand Erie* based performance contracts, suspension or dismissal as determined necessary by school administrators.

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of Parent/Legal Guardian), apply for admission of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name of Student), on the terms set out in this

agreement and I have read and understood the terms of this International Student Participation

Agreement and agree to comply with this agreement and that these terms and conditions are

binding on me and on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of Student).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of Parent/Legal Guardian**  Today’s DateTop of Form

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of Student), have read and understood the

terms of this International Student Participation Agreement and agree to comply with this

agreement and that these terms and conditions are binding on me.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of Student**  Today’s Date

\*(Grade 7 and under, Parent/Legal Guardian sign here)Bottom of Form