



PROCEDURE

FA-001

MAJOR CONSTRUCTION

Superintendent Responsible: Superintendent of Business & Treasurer	Initial Effective Date: 2008/10/24
Last Updated: 2026/09/30	Next Review Date: 2030/09/30

Purpose:

To provide a framework for the planning and implementation of major construction projects and to ensure, to the extent possible, that major construction projects are completed on schedule, within budget, and in a manner that supports the development of green and healthy facilities.

Guiding Principles:

- 1.0 Major construction projects are projects that meet the criteria in 1.1, 1.2 or 1.3:
 - 1.1. Utilize Ministry of Education Capital Funding for major capital projects, including funding for new schools
 - Any construction projects where the estimated budget exceeds \$2,000,000 – AND
 - The project is a new build, or
 - The project is an addition to an existing site, or
 - The project is a renovation that significantly modifies the intended use of space.
 - 1.2. Approved Projects as described in the Capital Related Fundraising Policy (BU-03)
 - 1.3. Routine maintenance, repairs, renewal work, minor renovations and facility upgrades will generally not be considered major construction.

2.0 Project Planning and Administration

- 2.1. Major construction projects shall comply with applicable Ministry of Education approval processes and requirements. Required Ministry submissions, approvals and other requirements will be addressed at the applicable stages of the project.
- 2.2. The Superintendent of Business and Treasurer will coordinate the planning, budgeting and implementation of major construction projects.

3.0 Procurement and Project Delivery

- 3.1. The Superintendent of Business and Treasurer shall arrange for such professional and construction services as are required for a major construction project including independent cost consultants or other professional advisors where appropriate or required.
- 3.2. Project costs shall be reviewed and updated at appropriate stages of the project taking into account the approved scope and available funding.
- 3.3. If anticipated project costs exceed approved funding, the Superintendent of Business and Treasurer will review the project's scope and available funding and will obtain any further approvals required from Grand Erie or from the Ministry of Education.

4.0 Design

- 4.1. All major construction projects shall have regard to appropriate design, program, accessibility, environmental sustainability, and operational requirements.
- 4.2. All major construction projects will consider environmentally responsible design and construction practices, where appropriate, in the following areas:
 - i. Land Use Development
 - ii. Water Use Reduction

- iii. Energy Saving
 - iv. Materials and Waste
 - v. Learning Environments
- 4.3. These elements are intended to provide flexibility in achieving green and healthy facilities. Specific measures will be determined having regard to applicable legislation and standards, site and project requirements, life-cycle considerations and available funding.

5.0 New Schools and Transition

- 5.1. Where a major construction project involves a new school, applicable boundary review and school naming processes will be undertaken in accordance with applicable legislation, Ministry of Education requirements, and relevant Grand Erie policies and procedures.
- 5.2. Transition matters will be managed in accordance with Transition Committees Policy and Procedure (FA-009) where applicable.

Reference(s):

- Major Construction Policy (FA-01)
- Capital Related Fundraising Policy (BU-03)
- Capital Related Fundraising Procedure (BU-003)
- Green School Resource Guide
- Ontario Building Code
- Transition Committees Policy (FA-09)
- Transition Committee Procedure (FA-009)